

Personalized Cleaning List for 1800 Lavaca Street

Please use this form to provide us with a starting point for your hourly service.

Mark in alphabetical order corresponding to the order you want rooms done

Mark in numerical order to correspond the order you wish for us to perform services



All Rooms (Todos Cuartos)

Indicate order for rooms alphabetically:

- E_ Living Room (sala), Bedroom B (Recamara B),
 B_ Master Bedroom (recamara principal), Bedroom C (Recamara C),
 G_ Bedroom A (recamara A), H_ Other/Otro

E2, B6 **Dust Sills, Ledges & Wall Hangings** - Sacudir tablas de ventanas, repisa, y decoraciones de la pared

E1, B5 **Pick Up & Straighten** - Enderezar y recoger

B7 **Make Beds , Change Linens (if left on bed)** - Hacer la cama, cambiar sábanas

E9 **Dust & Clean Furniture** - Sacudir y limpiar los muebles

E10 **Sweep and Mop all house floors** - Barrer y trapear todos los piso

B7, G4 **Vacuum Carpet** - Aspira la alfombra

E3, B4 **Empty Wastebaskets** - Sacar basura

H1 **Clean Outside Entry of Home** - Limpiar la entrada de la casa por fuera

E4, B2, G2 **Dust & Clean Ceiling Fans** - Limpiar los abanicos del techo

E8, B3, G3 **Dust Baseboards** - Sacudir las tablas/marcos

E7, B1, G1 **Dust Or Wipe All Mini-blinds** - Sacudir o trapear las persianas

 Vacuum Furniture - Aspira los muebles

 Window Cleaning (Inside only) - Limpiar ventanas (por dentro)

 Dust Air Vents - Limpiar Ventiladores de aire

 Spot Clean Walls - Limpiar/quitar todas las manchas de la pared

 Polish Furniture - Sacar lustre a muebles

 Remove Cobwebs - Quitar telarañas

E5 **Clean Book Shelves** - Limpiar libreros

 Roll Up Area Rugs to Clean Beneath - Levantar carpetas chicas para limpiar por abajo

E6 **Move Small Furniture to clean (Under 25 lbs.)** - Mover los Muebles Para limpiar abajo (menos de 25 lbs)

Additional Service Request:

Bathroom (Bano)

Indicate order for bathrooms alphabetically:

- A_ Master Bathroom bano principal), Bathroom C (Bano C),
 C_ Bathroom A (Bano A), Bathroom D (Bano D),
 F_ Bathroom B (Bano B), Other/Otro

 Clean & Disinfect Toilets, Tubs & Showers - Limpiar y desinfectar toilettes, bañera y regadera

 Clean Sinks & Countertops - Limpiar lavamanos y gabinetes

 Clean Mirrors & Polish Chrome - Limpiar espejo y pulir cromo

 Change towels (if left out) - Cambiar las toallas

 Clean all cabinets (In/Out/Both) - Limpiar todos los gabinetes (Dentro/afuera/Los Dos)

D_ KITCHEN (Cocina)

D1 **Clean & Sanitize Sinks** - Limpiar y esterilizar el lava-trastes

D2 **Wipe down Countertops & surfaces** - Limpiar mostrador y limpiar superficies

D3 **Clean appliances exteriors** - Limpiar exterior de los electrodomésticos

 Load the dishwasher (must be empty) - Poner todo en maquina de lavatrastos (llenar solamente)

D6 **Clean Inside Microwave** - Limpiar adentro del microondas

D4 **Deep Clean Oven & Stove (In/Out/Both)** - Limpieza Profunda horno y estufa (Dentro/afuera/Los Dos)

 Deep Clean Refrigerator (In/Out/Both) - Limpieza Profunda refrigerador (Dentro/afuera/Los Dos)

D7 OUT **Clean All Cabinets & Pantry (In/Out/Both)** - Limpiar gabinetes y despensa (Dentro/afuera/Los Dos)

D5 **Clean Exhaust Fan & Hood** - Limpiar abanico y campana

OTHER (Otras Cosas)

 Clean Patio/Balcony - Limpiar Patio/Balcony

 Hand Wash dishes - Lavar a mano trastes

 Fold & Organize Clean Laundry - Doblar y organizar Ropa limpia
 *We do not do laundry (Washing/Drying)